

Rules And Regulations
OF THE
Entomological Society of India

(Revised up to January, 1963)

FOUNDED IN THE YEAR 1938

THE ENTOMOLOGICAL SOCIETY OF INDIA
INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-12

RULES AND REGULATIONS OF THE ENTOMOLOGICAL SOCIETY OF INDIA

(REVISED UPTO JANUARY, 1963)

CONTENTS

	PAGE
NAME—Rule 1	1
AIMS AND OBJECTS—Rule 2	1
PATRON AND VICE PATRON—Rule 2A	2
MEMBERSHIP—Rules 3-5	2
ELECTION OF MEMBERS—Rules 6-11	2
ELECTION OF FELLOWS—Rule 12	3
PRIVILEGES OF MEMBERS—Rules 13-15	3
PRIVILEGES OF FELLOWS—Rule 16	3
ADMISSION FEE AND SUBSCRIPTION—Rules 17-25	4
EXECUTIVE COUNCIL—Rules 26-34	5
MEETINGS OF THE COUNCIL—Rules 35-37	6
MEETINGS OF THE SOCIETY—Rules 38 and 39	6
ANNUAL GENERAL MEETING—Rules 40-42	7
SOCIETY'S JOURNAL AND THE EXECUTIVE COUNCIL-cum-EDITORIAL BOARD—	
Rules 43 and 44	7
BRANCH SOCIETIES—Rules 45 and 46	7
WITHDRAWAL OR REMOVAL OF MEMBERS—Rules 47-49	8
AMENDMENT OF THE RULES—Rules 50-52	8
HEADQUARTERS—Rules 53	8

THE ENTOMOLOGICAL SOCIETY OF INDIA RULES AND REGULATIONS

NAME

1. The name of the Society shall be THE ENTOMOLOGICAL SOCIETY OF INDIA.

AIMS AND OBJECTS

2. The aims and object of the Society shall be :
 - (i) To advance the cause of Entomology in India ;
 - (ii) To encourage and promote entomological study and research in the country ;
 - (iii) To disseminate a knowledge of Entomology and its applications ;
 and

- (iv) To facilitate a close association and intercourse amongst members and between them and other scientific workers in India and abroad.

PATRON AND VICE-PATRON

2-A. The President of India and the Prime Minister of India will be requested to become the Patron and Vice-Patron respectively.

MEMBERSHIP

3. Membership of the Society shall be open to all persons interested in entomology, not below 18 years of age, whose admission the Executive Council, hereinafter described, considers conducive to the interests of the Society.

4. There shall be four classes of members :

- (i) Life-Members, (ii) Ordinary Members, (iii) Associate Members, and (iv) Honoray Members.

5. In addition to the four classes of members, the Society shall also have Life and Ordinary "Fellows".

ELECTION OF MEMBERS

6. A Life, Ordinary, or Associate Member shall be admitted to the Society, except as hereinafter provided, on a proposal made by any two Life or Ordinary Members of the Society to whom he may be known. The names of the candidates with the names of the Members proposing them, shall be placed before the Executive Council, described hereinafter.

7. Members shall be elected either by a unanimous vote of the Executive Council, or by a simple majority of votes of the members present at a General Meeting.

8. The person thus elected shall, within three months of his election, or such further time as may be allowed by the Council, pay his admission fee and the first annual subscription or a life composition fee; else his election shall be held void.

9. The Executive Council may permit an Ordinary Member to hold his membership in abeyance for a specified period, during which he need not pay any subscription and will not receive the publications of the Society. On the resumption of his membership such a member will not have to pay any admission fee.

10. Honorary Members shall be elected, on recommendations made to the Society by the Executive Council, at a General Meeting by a four-fifths majority vote of the members present at the meeting. They shall be persons eminent for their work in the cause of Entomology. Their number shall not exceed five per cent of the total number of Ordinary and Associate Members.

11. All members of the Zoological Society of India shall be considered as Associate Members of the Entomological Society of India without paying subscription. All such members shall also be provided with facilities to get the *Indian Journal of Entomology* at a concessional rate of subscription provided that they give prior notice to the Secretary of the Entomological Society of India well in advance, viz., in the beginning of the year so that the printing of extra copies can be arranged. The approximate price is to be paid in cash in advance. This rule will, however, be operative only when similar facilities are provided to the members of this Society by the Zoological Society of India.

LIFE AND ORDINARY FELLOWS

12. The Life members and Ordinary members who complete five years of membership and whose subscriptions are not in arrears will automatically become Fellows of the Society. The General Secretary will make a list of such members and report to the Annual General Meeting when after due scrutiny they will be formally declared as Fellows of the Society.

- (i) The Executive Council may propose names of very eminent persons, even of less than five years membership for election as Fellows of the Society.
- (ii) The past Presidents and Vice-Presidents and those whom the Society honours by electing them in future as President or Vice-President of the Society will automatically become the Fellows of the Society.

PRIVILEGES OF MEMBERS

13. Life and Ordinary Members shall have the right to vote at all meetings of the Society and to propose candidates for admission to the Society. They shall be entitled, so long as their annual subscription be not in arrears, to receive such publications of the Society as the Council may determine. They shall also have the privilege of introducing to the Ordinary Scientific Meetings of the Society visitors, whose names together with the name of the introducing Member shall be entered in a book kept for the purpose. Voting by proxy shall not be permissible.

14. Associate Members shall be entitled to all the privileges of the Society, except that of holding office and receiving gratis the publications of the Society. They will, however, receive a reprint of the General Section of the Journal.

15. Honorary Members shall enjoy all the privileges of Ordinary Members, without having to pay the admission fee and subscription, except that they shall not be entitled to hold any office or to vote at meetings of the Society.

PRIVILEGES OF FELLOWS

16. Fellows shall, in addition to enjoying all the privileges of Ordinary Members, be entitled to append the honorary suffix of 'F. E. S. I.' to their names.

ADMISSION FEE AND SUBSCRIPTION

17. The admission fee shall be Rs. 10 for Life-Members and Ordinary Members and Rs. 5 for Associate Members.

18. The annual subscription of Ordinary Members shall be Rs. 12 payable in advance, and shall become due on the 1st of January every year, excepting that a candidate elected during the month of November or December shall not have to pay the subscription for the current year unless he desires to get the publications of the Society issued to the Members in that year. Members and Institutional subscribers shall have to bear the bank Commission in cases of outstation cheques.

19. The life composition fee, exclusive of the admission fee shall be equal to twelve annual subscriptions payable either in a lump sum or in instalments within a year from the time a Member applies for Life-Membership. A life member shall have to pay the balance of an Ordinary Members 'and a Fellows' subscription for the number of years he is falling short of twelve years, once he is declared as a Fellow.

20. The annual subscription for Associate Members shall be Rs. 6 payable in advance.

21. An Associate Member may become an Ordinary Member on payment of the difference between the subscriptions and the balance of admission fee.

22. The annual subscription of Fellows shall be Rs. 15.

23. Members whose subscriptions happen to be in arrears for more than a year shall be excluded from the privileges of membership, until they have paid their dues. A list of all such members, showing the amounts due from them, shall be submitted by the Secretary to the President at each Annual Meeting and it shall be read out at the request of any Member present at the meeting.

24. Towards the end of the year the Treasurer shall send a reminder to every member whose subscription is in arrears and if the arrears are of more than three years standing the members' name will be automatically removed from the Society's register. Three months notice shall be given when actually removing the names.

25. Those members, who are in arrears of subscription of three and more than three years and whose names have been struck off the rolls of members, shall be eligible to readmission provided half the admission fee together with three years' subscription according to the rate of subscription current in the years they have been defaulters are paid. Such members will, however, be considered as readmitted members.

EXECUTIVE COUNCIL

26. There shall be an Executive Council which shall carry on all the affairs of the Society.

27. The Executive Council shall consist of : The President, three elected Vice-Presidents and one outgoing President to work as Vice-President for two years, General Secretary, Joint Secretary and Treasurer, two Councillors elected by the general body ; Presidents of Branch Societies and the Chief Editor to be ex-officio.

28. The Secretary shall be elected from the place where the headquarters of the Society are fixed. The Joint Secretary, who will also act as Treasurer, will not be elected but selected by the Secretary with the concurrence of the President. All the office-bearers shall be elected for a period of two years except in the case of the Chief Editor, whose period of office will be decided by the Executive Council-cum-Editorial Board (hereinafter described), but all shall be eligible for re-election. Any vacancy occurring within the period of two years will be treated as an interim vacancy. The same rules shall apply to the election of office-bearers of the branch societies.

29. All elections to the offices of the Society shall take place at the Annual General Meeting (hereinafter described), interim vacancies being filled up by the Executive Council. Voting for the election of office-bearers shall be by ballot, the ballot papers being sent by post.

30. The Secretary shall be responsible for recording the proceedings of the meetings of the Society and of the Council and for conducting the business of the Society.

31. The Treasurer shall keep the accounts, shall receive deposits and disburse money on behalf of the Society according to the directions of the Council.

32. The funds of the Society shall be in the name of the Entomological Society of India operated jointly by the General Secretary and the Treasurer and the latter would make payments endorsed by the General Secretary and the Managing Editor, respectively, in respect of bills not exceeding Rs. 10. Bills for sums in excess of this amount shall be jointly endorsed by the General Secretary and the President or the Managing Editor and the Chief Editor, as the case may be, before they will be valid for payment by the Treasurer. The General Secretary and the President will endorse bills pertaining to administration and other general matters of the Society ; the Managing Editor and the Chief Editor pertaining to the Society's publications.

- 32-A. (i) There shall be a reserve fund, of the Society.
 (ii) All the admission fees and the life membership fees received in future shall form the reserve fund.
 (iii) The amount of Rs. 6,000/- accumulated earlier and lying as National Savings Certificates should be shifted into the reserve fund.
 (iv) The reserve fund should not be used on recurring items.
 (v) The Executive Council by unanimous decision or the general body by two-thirds majority, can sanction any expenditure out of the reserve fund.

33. The time of retirement of the office-bearers shall be immediately after the close of the Annual Meeting.

34. All accounts of the Society shall be audited annually by a Chartered Accountant. The Treasurer shall submit to the Chartered Accountant by the end of May each year the accounts of the Society for the previous year for the purpose of auditing. The financial year of the Society shall be from 1st of April to 31st of March.

The auditor's statement of accounts shall be circulated to all the members before the annual general meeting.

MEETINGS OF THE COUNCIL

35. Council Meetings shall be held periodically at the discretion of the President or at the request of one-third of the number of members of the Council.

36. The date and time of holding each meeting of the Council shall be notified by the Secretary to each member of the Council at least two weeks before the date on which such meetings are to be held. Non-receipt of such notice by any member of the Council shall in no way invalidate the proceedings of the meeting. Fifty per cent of the members of the Council shall form a quorum.

37. Extraordinary Meetings of the Council shall be called by the President on a requisition signed by three members of the Council or at his own discretion, when he shall direct the Secretary to issue notices for the purpose.

MEETINGS OF THE SOCIETY

38. Ordinary Meetings of the Society shall be presided over by the President or, in his absence, by the senior Vice-President present, or by one of the members of the Council present, or by a member elected at the meeting.

39. An Extraordinary meeting of the Society will be called if one-third of the Ordinary Members of the Society send a signed requisition to the General Secretary for such a meeting.

ANNUAL GENERAL MEETING

40. The date of the Annual General Meeting shall be announced by the Council at least two weeks before the meeting and all notices of Motions shall be received by the General Secretary by the end of October. The Annual General Meeting shall be held, as far as possible, at the same time and place at which the Indian Science Congress would meet. The outgoing President will address the Meeting. In case the President is unable to attend the Annual General Meeting, the Presidential Address must be sent which will be read at the meeting.

41. The Agenda and resolutions for the Annual General Meeting shall be circulated to the members before the date of the Meeting.

42. In view of the fact that Annual General Meetings take place along with the Science Congress Session, technical papers should be read in the Science Congress and not at the Society's Meeting. All the same, the reading of technical papers was to be fully encouraged at all other meetings of the Society and at meetings of its Branches. Discussions of purely entomological interest could, however, be held at the Annual General Meetings.

SOCIETY'S JOURNAL AND THE EXECUTIVE COUNCIL-cum-EDITORIAL BOARD

43. The Society shall publish an entomological journal—to be entitled "*The Indian Journal of Entomology*", and shall, to serve this end, have an Executive Council-cum-Editorial Board to look after its publication. The Chief Editor shall be a member of the Executive Council and will be elected likewise. The Editorial board shall consist of Chief Editor, the Managing Editor and three Associate Editors who will be nominated by the Chief Editor, the outgoing Chief Editor and the President of the Society.

A permanent panel of referees consisting of specialists shall be set up whose services shall be utilised frequently for scrutinising the papers sent for publications. The Chief Editor shall be a member of the Executive Council and will be elected likewise.

44. The subscription to the *Indian Journal of Entomology* from non-members shall be Rs. 24 in India and Rs. 25 abroad, inclusive of postage.

BRANCH SOCIETIES

45. The Executive Council shall have the power to permit the formation of branch societies in various scientific centres of India. Such a branch shall not come into existence with a membership of less than six. The branch societies shall be governed by the Rules of the Society and shall be subject to the direction and control of the Executive Council. Branch societies may spend a sum not exceeding 5% of the total subscription of their members for expenses at their

centre and a sum not exceeding 10% of such subscription for any emergency, with the permission of the Executive Council for which they must apply in writing. Branch Societies shall elect a President and a Secretary from among their members. The President shall be, *ex-officio*, a Councillor of the Executive Council. The Secretary shall carry on the work of the branch society and shall also send reports of meetings, etc., regularly, to the General Secretary.

46. No branch of the Society shall be known as the branch of a State but each branch shall be called after the name of the headquarters where such branch exists, e.g., Kanpur (U.P.), Sabour (Bihar), Pusa (Bihar), Poona (Bombay), and Delhi Branches.

WITHDRAWAL OR REMOVAL MEMBERS

47. A Member may withdraw from the Society by signifying his desire to do so in a letter addressed to the Secretary. The Society, however, shall not be liable to return any fee that may have been paid by the member in advance.

48. A member who has withdrawn and whose subscription is not in arrears, shall automatically recover the privileges of membership without re-election, if he rejoins the Society within a year of withdrawal. He shall, however, be liable to pay all dues as if he had not withdrawn at all.

49. The Council shall have power to remove any Member of the Society from its rolls.

AMENDMENT OF THE RULES

50. The above rules may be amended at any Annual General Meeting or at an Extraordinary General Meeting of the Society, called for the purpose, by a two-thirds majority vote of the members present.

51. Proposals for an amendment of these Rules may be made either by the Council or by any Member duly seconded. In the latter case, it must reach the Secretary in writing in time for circulation to all Members of the Society at least one month before the Extraordinary Meeting or by the end of October for the annual meeting.

52. The Council may, with the sanction of the Society, frame or alter bye-laws for the working of the Society not inconsistent with its Rules.

HEADQUARTERS

53. The permanent headquarters of the Society shall be at New Delhi only.